



Bay Bluffs – ECMCF

Emmet County Department of Health & Human Services Board
Board Meeting Minutes
August 20, 2020

Liz Horrom, Board Chair, called the meeting to order at 10:07 a.m. via Zoom Video Conference Service

Board Members Present:	Gayle Mroczkowski Liz Horrom Carol Hansen
Board Members Absent:	None
Staff Present:	Michael Greer, Chief Financial Officer Lisa Ashley, Administrator Kristen Smith, Executive Assistant
Others Present:	Robert Engel, Civil Counsel Charlie MacInnis, Emmet County Commissioner
Staff Absent:	None
Guests Present:	None

Consent Agenda: Ms. Hansen motioned to approve the consent agenda. Ms. Mroczkowski supported the motion. Voice votes taken; motion carried by consensus.

Chief Financial Officer's Report

- **Financial Dashboard**
 - **June 2020 Finance Report:** The financial report for the month of June 2020 was included in packets. Mr. Greer reviewed and explained this report to the Board. **Ms. Hansen motioned to approve the financial report. Ms. Mroczkowski supported. Voice vote taken; motion carried by consensus.**
 - **Payables:** The payables presented were approved for the period ending August 20, 2020 in the amount of \$411,086,147. **Ms. Hansen motioned to approve the payables as presented. Ms. Mroczkowski supported; no further discussion. Roll call vote: Ms. Mroczkowski (YES), Ms. Horrom (YES), Ms. Hansen (YES). Motion carries.**
 - **Contracts:**

- **eProvider Solutions-** Mr. Greer requested that the Board approve the contract with eProvider Solutions. **Ms. Hansen motioned to approve the contract as presented. Ms. Mroczkowski supported; no further discussion. Roll call vote: Ms. Horrom (YES), Ms. Mroczkowski (YES), Ms. Hansen (YES). Motion carries.**
- **Private Pay Rate:** Mr. Greer requested that the Board approve a private pay rate of \$340 per day. **Ms. Mroczkowski motioned to approve the private pay rate for 10/1/2020-9/30/2021. Ms. Hansen supported; no further discussion. Roll call vote: Ms. Horrom (YES), Ms. Mroczkowski (YES), Ms. Hansen (YES). Motion carries.**
- **Temping Solution:** Mr. Greer presented a temping solution to the Board from Savance. This will allow temperature taking to be done electronically, rather than requiring specific staff to be present the screen employees at the start of each shift. The device will cost approximately \$7800.00. **Ms. Mroczkowski motioned to approve the purchase as presented. Ms. Hansen supported; no further discussion. Roll call vote: Ms. Horrom (YES), Ms. Mroczkowski (YES), Ms. Hansen (YES). Motion carries.**

Pandemic Response and Recovery Report: Ms. Ashley informed the Board that there have been three positive cases in the employee population, all asymptomatic. She discussed return to work policies and employee testing. Ms. Ashley also updated the Board as to the status of the dining room and bathing room projects. The dining room project is the only one that will be able to move forward at this point, as it can be done without any contact with Residents or resident areas.

New Business:

- **Board Member Terms:** Ms. Horrom informed the Board that her term is ending, and that she is seeking renewal.

Old Business:

Public Comment: None

Recap & Summary:

Adjournment: Regular Meeting adjourned at 11:30 a.m.

Upcoming Meetings:

- The next Regular Meeting is scheduled for September 17, 2020 in the Bay Bluffs Conference Room at 10 a.m.

Date

Liz Horrom, Chairperson

Date

Kristen Smith, Recording Secretary

Copies to: Liz Horrom, Gayle Mroczkowski, Carol Hansen, Robert Engel, Charlie MacInnis, Lisa Ashley, and Michael Greer.