

**EMMET COUNTY DEPARTMENT OF HUMAN SERVICES BOARD  
SPECIAL BOARD MEETING MINUTES  
September 4, 2014**

Fred Simons, Board chair called the meeting to order at 9:01 a.m. at Bay Bluffs – ECMCF in the Conference Room

<b>Board Members Present:</b>	Fred Simons, Mary Horan
<b>Board Member Absent:</b>	Marie Wayman
<b>Staff Present:</b>	Michael Greer, Kelly Raredon, Lynne Kalkofen, Kristen Moore
<b>Staff Absent:</b>	None
<b>Others Present:</b>	Charlie MacInnis
<b>Others Absent:</b>	Kathy Abbott
<b>Guest(s)/Others Present:</b>	None

Mr. Simons called the meeting to order.

Two candidate interviews were scheduled for Monday, September 8<sup>th</sup>, at 9:30 a.m. and 12:30 a.m.

There was discussion among the Committee members as to the interview questions, as well as which member of the Committee would ask each question.

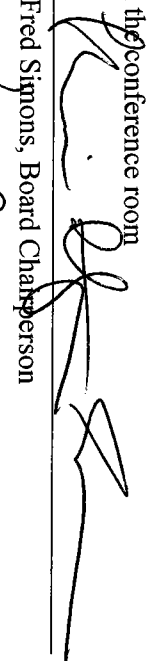
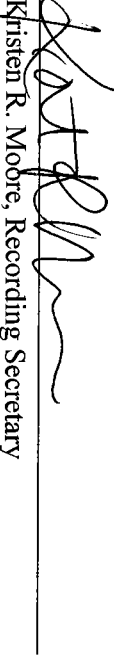
Mr. Simons mentioned that Dr. Blanchard would like to attend the interviews.

Mr. Simons also requested that Mr. Greer provide copies of the organizational chart to the candidates for reference.

Mr. Simons recommended asking the candidates when they would be available to start if they were to be offered the position.

**Adjournment:** 9:30 a.m.

**Upcoming Meetings:** September 8<sup>th</sup> at 9a.m. in the conference room

Date	<del>8/16/14</del> <i>BS</i>	
Date	9/18/14	Fred Simons, Board Chairperson
Date	9/18/14	
		Kristen R. Moore, Recording Secretary

Copies to: Mary Horan, Marie Wayman, Fred Simons, Kathy Abbott, Charlie MacInnis, Sonja Bosley, Michael Greer, Gail Martin and Marilyn May.