



## Bay Bluffs – ECMCF

Emmet County Department of Health & Human Services Board  
Board Meeting Minutes- Public Hearing for 2021 Budget  
December 17, 2020

Gayle Mroczkowski, Board Chair, called the meeting to order at 9:48 a.m. via Zoom Video Conference Service

**Board Members Present:** Gayle Mroczkowski  
Carol Hansen  
Manny Cordova

**Board Members Absent:** None

**Staff Present:** Michael Greer, Chief Financial Officer  
Lisa Ashley, Administrator  
Kristen Smith, Executive Assistant

**Others Present:** Robert Engel, Civil Counsel  
Charlie MacInnis, Emmet County Commissioner

**Staff Absent:** None

**Guests Present:** Toni Drier, Mike Reeves, William Perkins, Kate Bassett, Pam Gibson, Mike Hinz

### 2021 Budget Presentation

Mr. Greer presented the 2021 Budget to the Board. There was discussion of the importance of census and how census impacts the budget. Mr. Greer explained various line items, including wages, number of FTEs in various departments and other planned expenses. Mr. Greer and Ms. Ashley discussed measures that had been taken to reduce expenses, including not filling empty positions, reviewing vendor contracts, and reviewing operations at the department level. There was discussion of days cash on hand, including what auditors recommend and what Mr. Greer expects to see in 2021.

**Public Comment:** Ms. Mroczkowski asked for public comment and reminded those in attendance of the 3 minute time limit per person.

Mr. Reeves asked if the 3 minutes is a Board policy, and if so, where that could be found. Ms. Ashley informed him that it is included in the Board's Rules of Procedure, and that those rules would be posted on the Bay Bluffs website for public information. Mr. Reeves shared that he is looking forward to strengthening and rebuilding the relationship between Bay Bluffs and Emmet County in 2021. Mr. MacInnis requested that the budget be included in the minutes and was informed that it had been posted on the website.

**Adjournment to Regular Meeting: Mr. Cordova motioned to adjourn the Public Hearing and move into the regular Board meeting. Ms. Hansen supported; no further discussion. Roll call vote: Ms. Mroczkowski (YES), Ms. Hansen (YES), Mr. Cordova (YES). Motion carries. Meeting adjourned at 10:08 am.**

\_\_\_\_\_  
Date

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Gayle Mroczkowski, Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kristen Smith, Recording Secretary

Copies to: Gayle Mroczkowski, Carol Hansen, Manny Cordova, Robert Engel, Charlie MacInnis, Lisa Ashley, and Michael Greer.